

Hazard	People at risk	Action taken	Notes
Adverse skin reactions due to applying face glitter materials	Children and adults	Use approved glues, glitter and materials. Do not serve children under three or anyone with sensitive skin. Advise people who appear to have skin conditions.	The Sparkle Squad's glitters and inks are industry standard and of high quality. Insurance may be invalid if painting children under 3.
Glitter brush in the eye.	Anyone using services	Do not offer services for any one under three years old, anyone intoxicated or around intoxicated individuals. Make sure area around work space is clear of people and obstacles.	Refuse intoxicated individuals and under 3s.
Spreading infections (eg cold sores and conjunctivitis)	Children and adults	Do not glitter the infected area. Keep all implements clean: use clean sponges for each person, regularly wash brushes in use, regularly change water, thoroughly clean brushes, sponges and water bowls after every event.	
Aggravating existing skin conditions	Children and adults	Do no server children or adults with sensitive skin, exzema, open cuts or sores, or other skin conditions.	
Falling off the chair	Young Children	Assist the child on and off the chair, ask parent to sit child on knee if required.	
Injury from staff being knocked.	Children and adults	Keep a distance between spectators and staff/workspace.	Organisers must provide staff with an uncrowded area to work.
Falling or tripping over equipment	Spectators and staff	Keep work area tidy. Keep a clear space around the work area. Keep spectators away from the work area.	Organisers must provide face painters with an uncrowded area to work.
Ground Type	Spectators, staff, participants	The equipment is able to be installed on grass and hard standing, where gazebos are required, suitable grass should be provided for additional anchoring.	Gazebos provided by the client or our selves should be properly anchored and weighted. Only level ground should be used for all tables/chairs.

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Operation of equipment on site	Spectators, staff, participants	Staff to operate in a safe and level environment free from any hazard as assessed by the operator on site. Users will be instructed to queue in front of the equipment. Should any participant appear to be under the influence of alcohol/drugs to the extend where they are posing a risk to the operator/participants the operator will close the equipment/services down and seek assistance from the event organizer.	Children should be supervised by an adult at all times. Physical contact with the child is minimized with parents lifting children onto the chair and being present throughout.
Loading, unloading, handling and transportation of equipment	Spectators, staff, participants	All equipment must be handled in the correct manner. Manual handling should be reduced to a minimum by using available trolleys/trucks. Ramps/lifts to be used where required and available. Loads must be properly secured. Where required multiple persons must handle equipment. Individual persons should not undertake any thing that puts themselves or any one else at risk.	
User Safety	Spectators, staff, participants	Users must adhere to the staff members instructions at all times. The Sparkle Squad is not responsible for any damage to personal effects, clothing or any items that may come into contact with the inks/glitters being used.	Use protective equipment where possible, remove coats or scarfs that may come into contact with the area being glittered.
Heat	Spectators, staff, participants	The activities/services must not take place in an area where there are any naked flames or sources of direct heat.	Do not setup near BBQ's etc.

Weather	Spectators, staff, participants	The equipment/services are not suitable for use in heavy rain/high winds. Weather conditions are to be monitored by the operator to ensure the site and equipment stays safe.	Any severe weather should result in an assessment.
Covid 19	Spectators, staff, participants	<p>All staff will wear suitable PPE when serving customers at events/bookings, masks must be worn at all times and brushes cleaned on a regular basis.</p> <p>No adult/child with underlying symptoms should take part in any activities.</p> <p>Only 1 child/adult should be sat at the table at any time per staff member, all other guests should remain a safe distance away.</p> <p>Staff must have access to running water and soap to allow cleaning of hands and equipment on a regular basis.</p>	Government updates will be monitored on a regular basis with updates being posted on our website if there are any changes regarding health and safety.
